

TERMS OF REFERENCE FOR THE CONSULTANT TO UNDERTAKE THE EXTERNAL EVALUATION OF THE LESOTHO NATIONAL FEDERATION OF ORGANISATIONS OF THE DISABLED (LNFOD) PROJECT ENTITLED: **EMPOWERING RURAL PERSONS WITH DISABILITIES FOR SEEKING THEIR ENTITLEMENTS.**

REQUEST FOR APPLICATIONS

Lesotho National Federation of Organisations of the Disabled (LNFOD) is seeking a qualified Consultant to conduct external evaluation of the project implemented in the districts of Butha-buthe, Berea, Maseru and Mohale'shoek.

BACKGROUND:

The Lesotho National Federation of Organizations of the Disabled is an umbrella body of organizations dealing with disability in Lesotho. Its mission is to promote, protect, and ensure the respect of the rights of persons with disability. This is done through the provision of support to disabled peoples organizations, empowerment of members with life skills, financial and material resources and representation of the needs of persons with disability to the government, development partners and wider society.

DESCRIPTION OF THE PROJECT:

The Lesotho National Federation of Organisations of the Disabled (LNFOD) has come to the end of the implementation of the three year project on decentralisation under non-state actors entitled: **Empowering rural persons with disabilities for seeking their entitlements.** The project was funded by the EU Delegation to Lesotho since October 2013 to date.

The overall objective of the project was to enhance accountability and service delivery of local government to people with disabilities by increasing grassroots advocacy efforts among groups and individuals with disabilities in the project area.

The specific objectives are;

To empower, educate and build the capacities of males and females persons with disabilities by claiming, demanding and negotiating their entitlements and rights in local government programs undertaken in their community councils.

To sensitise the public officials and other decision makers about the inclusion of persons with disabilities in the rural community councils.

The project has been implemented by LNFOD in 20 community councils in the district of Mhale'shoek (5) community councils, Butha-Buthe (4) community councils, Maseru (6) community councils and Berea in (5) community councils.

OBJECTIVES AND ACTIVITIES

The objective of the external evaluation is to assess the extent to which the project has achieved its objectives and results as articulated by the plan.

SCOPE OF WORK

To review the projects reports in order to make an independent opinion on the extent to which the results have been achieved.

To assess the impact of the project on the lives of persons with disabilities in terms of access to the basic social services provided within the rural community councils in which the project has been implemented.

To assess the level of inclusion and participation of persons with disabilities in the local community decision making processes.

To determine the capacity of the beneficiaries in terms of advocacy skills and self-representation of persons with disabilities in the local community structures such as working committees within the community council structures.

Produce draft external evaluation report and the final external evaluation report for the management of LNFOD.

Reports and Schedule of Deliverables:

- Inception report
- Draft external evaluation report
- Final draft external evaluation

REPORTING

The consultant will be supervised by the Projects Coordinator at LNFOD. Duration of the consultancy will be for one month, consultancy is expected to commence immediately after contract award/ signing.

SERVICES AND FACILITIES

The consultant will provide own resource and facilities for undertaking the assignment.

PAYMENT FOR SERVICES

Payment for services will be output based and upon acceptance of the deliverables, first 50% on approval of the inception report, secondly 50% on acceptance of the final draft of the external evaluation report.

KEY QUALIFICATIONS AND ATTRIBUTES

Advanced degree in monitoring and evaluation and at least 3 years of experience in monitoring and evaluating the organisational programs and projects.

In-depth knowledge of the sector and issues therein and a good understanding of the issues in the context of Lesotho or region. The consultant must have excellent writing skill, good research and analytical skills. Fluency in both Sesotho and English is a requirement.

SELECTION PROCESS AND CRITERIA

A Consultant will be selected for contract award in accordance with the LNFOD Procurement Guidelines, and is open to all eligible consultants and firms as defined in the guidelines.

The criteria and sub- criteria for selection of the consultant shall be as detailed below:

GENERAL QUALIFICATIONS

Experience and expertise to do the assignment

Experience in the region and language requirements

SUBMISSIONS

Interested applicants should submit a proposal briefly demonstrating applicants understanding of the terms of reference and outlining a methodology for conducting the work under the consultancy, a proposed work plan, CVs of the individual consultant to undertake the assignment, and an itemized budget and indication of the total cost of the proposed work plan and number of days. Applications and supporting documents must be submitted in English at the address below. **Deadline for submissions: Friday 28 October 2016 at 12:00 noon.**

Attention:

The Executive Director

LNFOD, 22 Mabile Rd, Old Europa, Maseru