



Nutrition and Disability Project Officer Position Description

The Lesotho National Federation of Organisations of the Disabled (LNFOOD) is seeking a qualified candidate to serve as a **Nutrition and Disability Project Officer for 6 months starting on 1 October, 2022** for our *Early Identification of Disability and Nutrition Screening in Lesotho* project (Early ID project) with the possibility of contract extension subject to availability of funding. This project, which launched in December 2021, is commissioned by UNICEF Lesotho and is being implemented in partnership with SPOON (Portland, Oregon, USA) and Johns Hopkins School of Public Health's Department of International Health (JHSPH) (Baltimore, Maryland, USA). The main goal of the *Early ID Project* is to develop guidelines, tools, educational materials, and capacity development on early detection of disability in children under the age of 6 years and on monitoring the nutritional status of children with disabilities.

About LNFOOD

Founded in 1989, and legally registered in October 1991, LNFOOD is a non-governmental umbrella body of organisations of persons with disabilities registered in Lesotho dedicated to capacitating organisations of persons with disabilities and empower persons with disabilities socially, economically, and politically through advocacy and capacity building.

Its membership consists of four organisations of persons with disabilities (ODPS), Intellectual Disability and Autism Lesotho (IDAL) formerly known as Lesotho society of mentally handicapped persons (LSMHP), Lesotho National Association of the Physically Disabled (LNAPD), Lesotho National League of the Visually Impaired Persons (LNLVIP), and National Association of the Deaf Lesotho (NADL).

LNFOOD's mission is to advocate for, promote, defend human rights of persons with disabilities and their families through provision of training, emotional support and by representing their interests to government, private sector, development partners and the wider community.

Overview of Project Activities

Between December 2021 and September 2022, SPOON, LNFOOD, and JHSPH have completed in-depth desk and literature reviews, key stakeholder mapping, establishing a local nutrition and disability Core Team, interviews with key informants, focus group discussions with caregivers of children with disabilities, one national inception phase workshop, and three regional co-design workshops. The local Core Team is composed of representatives from UNICEF Lesotho, the Ministries of Health, Social Development, Education, Agriculture and Food Security; and the Prime Minister's Food and Nutrition Coordination Office (FNCO) and will inform the design and implementation of the Early ID Project.

Between October 2022 and March 2023, we will draft early ID/nutrition screening tools, manuals, guidelines, and IEC materials; select and train master trainers on early identification and nutrition screening and interventions for children with disabilities; pilot materials developed in 2-3 districts; conduct regional trainings for district-level personnel; and cascade trainings for community structures. The Early ID Project will use SPOON's digital health app, *Count Me In*, as the nutrition and feeding screening, early identification, and intervention tool. The methodology for the abovementioned activities will be refined in consultation with the Core Team.

Position Description

LNFOOD is seeking a highly motivated and qualified candidate to serve as a **Nutrition and Disability Project Officer**. The Project Officer will report to LNFOOD's Executive Director and will be responsible for a variety of project-related tasks including:

- supporting regional and cascade trainings, as needed;
- supporting pilot activities;
- providing logistical support for project activities, as needed;
- mentoring and supporting sites through project implementation;
- coordinating project activities with LNFOOD and SPOON project staff;
- completing monitoring and reporting activities throughout the project period;
- maintaining relationships with the Core Team and district service providers participating in the project.

Role Overview and Expectations

- Assist with coordinating the recruitment, selection, and training of Master Trainers
- Assist with the planning, implementation, and facilitation of regional and cascade trainings
- Monitor and coordinate the Master Trainers to ensure implementation of trainings and follow-up support
- Assist with securing needed permissions to implement project interventions
- Liaise with members of the Core Team and the represented Ministries
- Coordinate logistics for site visits, trainings, meetings, and other related project activities
- Conduct monitoring visits to evaluate progress towards project objectives and outcomes
- Prepare reports on project activities and outcomes
- Meet with partners and key stakeholders to share project information and advocate for improved policies and practices

Knowledge, Experience and Qualifications

- Bachelor's Degree or Diploma in nutrition, nursing, public health, child development, or related field.
- At least three years of experience coordinating projects, facilitating trainings, and/or evaluating programs.
- At least one year experience working with children with disabilities and/or special health care needs, including low birth weight, premature birth, cerebral palsy, hydrocephalus, Down syndrome, cleft lip/palate, autism, and/or other disabilities.
- At least one year experience coordinating projects related to nutrition, child health, and/or disability (use of digital apps or mHealth preferred).

- Successful experience, and ease with, being a liaison with community members.
- Comfortable with technology and ability to problem-solve technological issues.
- Strong written and verbal communication.
- Fluency in written and spoken English.
- Ability to work independently.
- Good interpersonal skills with the ability to communicate clearly, effectively, and in a timely manner.
- Strong understanding of disability in a human rights-based approach.

How to Apply

Submit a cover letter and résumé/CV to LNFOD at the following address recruitmentlnfod1@gmail.com by **23 September, 2022**. We will review applications on a rolling basis. Shortlisted applicants will be invited to interview. Please note that if you do not receive an invitation to interview by 30 September, 2022 then your application has not been considered for further review.